



SOUTH SHROPSHIRE GYMNASTICS CLUB CONSTITUTION

1. TITLE and DEFINITIONS

- 1.1 The club shall be called South Shropshire Gymnastics Club hereafter to be referred to as “SSGC” and shall be affiliated to national governing body, British Gymnastics referred to as “BG”.
- 1.2 The term “Active Member” refers to the gymnasts taking part in gymnastics classes.
- 1.3 The term “Extended Member” refers to the parents / carers / guardians of the Active Members.
- 1.4 The term “Committee Member” refers to a named Executive Member of the Committee.
- 1.5 The term “All Members” refers to the above the members in 1.2, 1.3, 1.4 and coaches.

2. AIMS and OBJECTIVES

- 2.1 To promote gymnastics for all, providing opportunities for recreational gymnastics and in house competitive gymnastics within the local area.
- 2.2 To promote the club within the local community and gymnastics.
- 2.3 To ensure a duty of care to its Active Members.
- 2.4 To ensure that all current and future Active Members receive fair and equal treatment.
- 2.5 To develop SSGC and gymnastics in the local area
- 2.6 To develop coaching and increase coaching education of staff.

3. MEMBERSHIP and FEES

- 3.1 Membership of SSGC shall be open to any person taking part in gymnastics at SSGC, regardless of age (above the age of 3), race, gender, sexual orientation, or ability, who completes a membership application form and pays the relevant SSGC fees, Membership Fee and BG insurance / membership.
- 3.2 SSGC Membership and Fees will be determined by the Committee at the Annual General Meeting and paid on-line half-termly. Overall costs will depend on the day / venues / time a member attends Gymnastics classes.
- 3.3 Should an Active Member miss 3 or more consecutive classes without an Extended Member contact, communication, or payment to SSGC, the Active Member will lose their place and this place will be offered to another person on the waiting list.
- 3.4 BG determines BG membership, expiring on the 30th of September each year, and renewable on the 1st of October each year. All Active Members must have BG membership to take part in SSGC classes.
- 3.5 All Active Members will be subject to the regulations of the constitution and by joining SSGC will be deemed to accept the regulations and codes of conduct that the club has adopted from BG.
- 3.6 The head coach of SSGC should be a named delegate of the current bank account, being able to oversee all the above fees and memberships.

4. EXECUTIVE MANAGEMENT COMMITTEE

- 4.1 The Executive Officers of SSGC shall be as followed:
 - Chairperson or / and co-chairperson
 - Deputy chair
 - Treasure
 - Secretary
 - Welfare officer
 - Coaching Representative

5. ELECTION OF EXECUTIVE OFFICERS

5.1 All Executive Officers shall be elected at the Annual General Meeting of SSGC.

5.2 All Executive Officers shall be elected for a period of one year, but may be re-elected to the same office, or another office in subsequent years.

6. GENERAL COMMITTEE

6.1 The affairs of SSGC shall be controlled by a General Committee comprising of the Executive Officers of SSGC and no less than 1 other member elected at the Annual General Meeting, or meetings of the General Committee. The General Committee shall meet as often as is necessary, once termly, and not less than twice per year.

6.2 The quorum required for business to be agreed at General Committee meeting will be 3 including no less than 2 Executive Officers.

6.3 The duties of the General Committee shall be: -

6.3.1 To control the affairs of SSGC on behalf of Active Members.

6.3.2 To keep an accurate account of finances of SSGC through the Treasurer. These should be available for reasonable inspection by All Members and should be audited for every Annual General Meeting. SSGC shall maintain a current bank account and the named treasurer and signatories shall be authorised to sign SSGC cheques.

6.3.3 To co-opt additional members onto the General Committee as the General Committee feels is necessary. Co-opted members shall not be entitled to vote at a General Committee Meeting.

6.3.4 To make decisions on a basis of a simple majority vote. In the case of equal votes, the Chairperson, Deputy Chairperson or any Executive Officer who is present at a meeting of the General Committee shall be entitled to an additional casting vote.

7. GENERAL MEETINGS

7.1 The Annual General Meeting shall be held not more than twelve months after the previous year's general meeting. Not less than 21 clear days' notice shall be circulated of the Annual General Meeting, to which All Members, staff, volunteers, and other interested persons will be invited. Notice of the Annual General Meeting will be emailed to all Extended Members, and posted on the SSGC notice board, website, and Facebook page. Any business to be moved at the Annual General Meeting must be advised to the Secretary in writing at least 14 days prior to the meeting. The Secretary shall circulate or give notice of the agenda to All Members for the meeting not less than 7 days before the meeting.

7.2 The business of the Annual General Meeting shall be to:-

7.2.1 Confirm the minutes of the previous Annual General Meeting or any other meetings held since the last Annual General Meeting.

7.2.2 Receive the audited accounts for the year from the Treasurer.

7.2.3 Receive the annual report of the General Committee from the Secretary.

7.2.4 Select an Auditor.

7.2.5 Elect the Executive Officers of the club.

7.2.6 Review subscription rates and agree them for the forth coming year.

7.2.7 Transact such other business received in writing by the secretary 14 days prior to the meeting, and included on the agenda.

7.3 Special General Meetings maybe convened by the General Committee or on receipt by the secretary of request in writing from not less than 25% of All Members of the club. At least 21 days' notice of the meeting shall be given.

7.4 Nomination of candidates for the election of Executive Officers shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by members of the General Committee or Extended Members and must be seconded by a member of the General Committee or Extended Member.

7.5 At all General Meetings, the chair will be taken by the Chairperson, or, in their absence, by a deputy appointed by SSGC or by Extended Members attending the meeting.

7.6 Decisions made at a General Meeting shall be by a simple majority of votes for those Extended Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

7.7 A quorum for a General Meeting shall be 10 % of Extended Members and 2 Executive Officers.

7.8 Each Extended Member of the club shall be entitled to 1 vote at General Meetings.

8. ALTERATIONS TO THE CONSTITUTION

Any proposed alterations to the club Constitution may only be considered at an Annual or Special General Meeting convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a General Committee Member, or an Extended Member and must be seconded by a General Committee Member or Extended Member. Such alterations shall be passed if supported by not less than two-thirds of the Extended Members present at the meeting assuming that a quorum has been achieved.

9. DISSOLUTION

9.1 if, at any General Meeting, a resolution be passed calling for the dissolution of the club, the Secretary shall immediately convene a Special General Meeting to be held not less than 1 month thereafter to discuss and vote on the resolution.

9.2 If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Extended Members present at the meeting, the General Committee shall thereupon, or at such dates as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all debts and liabilities of the club.

9.3 After discharging all debts and liabilities of the club, the remaining assets shall not be paid or distributed amongst the Extended Members of the club, but shall be given to or transferred to some other voluntary organisation having objects similar to those of the club.

10. DECLARATION

SSGC hereby adopts and accepts this constitution.

<p>SIGNED: NAME: Jeremy Taylor Date 20/05/2017 EXECUTIVE OFFICER POST Co-Chair</p>	<p>SIGNED: NAME: Rachel Croxton-Broome Date 20/05/2017 20/05/2017 EXECUTIVE OFFICER POST welfare officer</p>
<p>SIGNED: NAME: Anna Taylor Date 20/05/2017 EXECUTIVE OFFICER POST Co-Chair</p>	<p>SIGNED: NAME: Caroline George Date 20/05/2017 EXECUTIVE OFFICER POST Head Coach</p>
<p>SIGNED: NAME: Carole Cannan Date 20/05/2017 EXECUTIVE OFFICER POST treasurer</p>	<p>SIGNED: NAME: Michelle Hollins Date 20/05/2017 EXECUTIVE OFFICER POST committee member</p>
<p>SIGNED: NAME: Zena Gordon Date 20/05/2017 EXECUTIVE OFFICER POST Secretary</p>	<p>SIGNED: NAME: Date EXECUTIVE OFFICER POST</p>